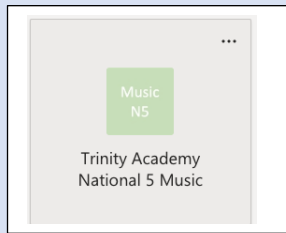
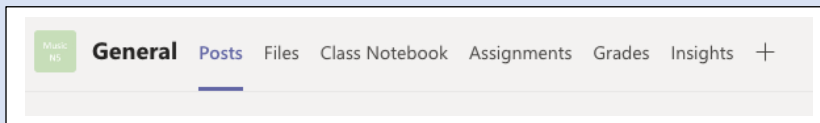


Handing in Work in 'Teams'

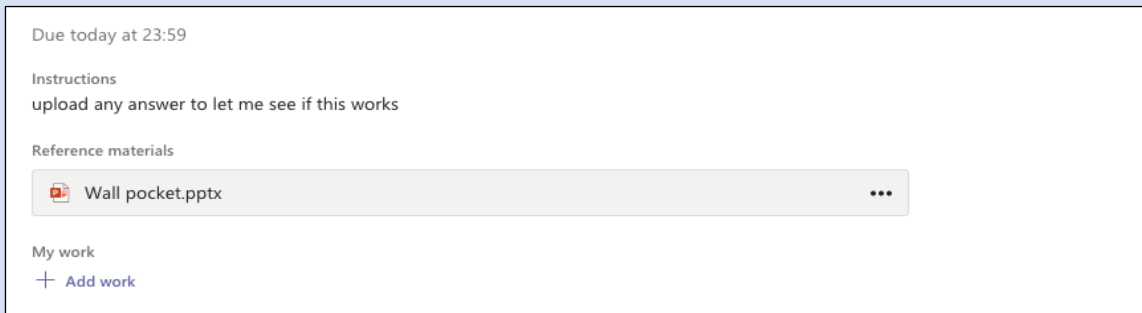
1. Click on your team icon



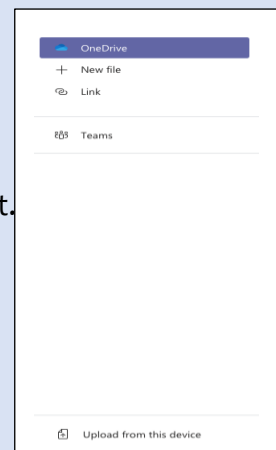
2. Click on the assignments tab along the top



3. Underneath the assignment that the teacher added, there is button 'Add Work'



4. If your work is saved on the OneDrive-Files will show up on the right-hand side if your work is saved on your computer/ phone you need to click the upload from this device at the bottom and you will see your files on the right.



5. When you see the file, you want to upload click 'open', then click 'done' at the bottom, you will see your work uploaded.
6. You then need to click 'Hand in' at the top right hand corner of the page. Done!

